

DIOCESE OF BRENTWOOD – CHRISTUS CATHOLIC TRUST - SUMMARY OF KEY DELEGATED GOVERNANCE RESPONSIBILITIES

Members	Trustees/Trust Board	Governors/Local Governing Committee
<ul style="list-style-type: none"> determine constitution and religious character oversee the Trustees recognise any strategic partnerships delegate governance and management responsibility to the Trustees (formally appointing and removing the Trustees where necessary) issue guidance and advice such as the Diocesan MoU and the Diocesan Protocols 	<ul style="list-style-type: none"> hold governance accountability determine strategic vision and overarching strategic plan provide strategic leadership and governance provide challenge and support to senior leaders undertake the recruitment and performance of any Trust executive officers and senior leaders develop and decide strategic and operational policies facilitate collaboration co-ordinate and oversee shared services and resources develop and oversee the implementation of Trust development plan approve of performance benchmarks approve overall Trust budget and the setting of Academy budget parameters monitor expenditure in accordance with appropriate authorisations oversee financial governance and risk management determine the Trust's reserves/contingency policy ensure appropriate insurance or risk cover is put in place undertake recruitment of headteachers and facilitate the performance management of senior leaders develop shared staff training programmes and opportunities for professional development support the development and building of leadership and governance capacity at Academy level approve of site and asset management strategy oversee any significant capital expenditure and building projects ensuring compliance with Trust finance policy approve of all funding applications decision maker for all appeals except where delegated 	<ul style="list-style-type: none"> decide the Academy's strategic vision and uphold the Academy's distinctiveness and unique character, in harmony with the Trust's strategic vision and ethos support senior leadership team generally and with specific emphasis on target setting, pupil monitoring and analysing progress data to inform curriculum & budgeting priorities approve of Academy development/action plan approve of Academy budget and support the head teacher in submitting the budget to the Trust Board for formal approval approve any significant capital expenditure oversee expenditure ensuring the Academy works within its budget and implements the Trust's risk and financial management policies ensuring probity, prudence and efficiency play an active part in the recruitment of the Headteacher support the senior leadership team in the development and review of an appropriate staffing structure support the Headteacher in the recruitment and performance management of personnel responsible for staff welfare and well-being, supporting the senior leadership team in monitoring absence and sickness promote collaboration with other schools in the Trust develop and review delegated school policies (e.g. admissions, pupil behaviour, safeguarding) provide advice and feedback to the Trustees, ensuring the Academy is meeting the needs of its community undertake all and any appropriate community consultation provide a point of contact for parents, carers and other members of the local community, maintaining an effective link to the wider community evaluate its performance ensuring appropriate training and development so that knowledge, skills and behaviour are appropriate for a dynamic education environment

Further detail is set out in the Diocese of Brentwood template Scheme of Delegation, contact the Diocesan Education Service.