

Mission Statement Motto: *Building relationships with God and each other, working hard in faith and hope to give our best in all things*

HOLY CROSS CATHOLIC PRIMARY SCHOOL

Daiglen Drive, South Ockendon, Essex RM15 5RP

Tel: 01708 853000

Email: office@holycrossprimary.thurrock.sch.uk

Website: <http://www.holycrossprimary.com>

Headteacher: Mrs Sandra Power BA(Hons) NPQH



Wednesday, 24th April 2024

Dear Parents/Carers

End of Day Child Collection

We are currently experiencing a high number of children who are not being collected at the end of the school day. We do understand that most parents always collect their children on time and that late collection isn't intentional. However, we do not always have staff available to supervise uncollected children outside of the school day and it can be very distressing for a child who is left behind. It is essential that children are collected punctually every afternoon:

- Nursery – 3.00pm
- Rest of School – 3.15pm
- Sports Clubs – 4.15pm
- After School Club – 6.00pm

Please be aware that you may incur a charge of £5.00 for any child who is consistently not collected promptly at their expected collection time. We understand that unexpected circumstances can occur and we are always willing to accommodate and support parents at these times. Please be aware, however, that it is the responsibility of the parent to advise the school if they are going to be late for any reason.

Thank you for your support.

With Kind Regards

Mrs S Power

